

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
April 25, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 AWARD CONTRACT TO BEST LINE EQUIPMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded contract to Best Line Equipment for 1- new Doosan DX 180 LC iT4 hydraulic excavator with accessories and a 3-year extended warranty in the total amount of \$184,334.94.

2.2 APPROVE PSA WITH LINK-BELT CONSTRUCTION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Link-Belt Construction Equipment Mid Atlantic for repair and maintenance on RMS equipment.

- 2.3 APPROVE QUOTE FROM EPLUS TECHNOLOGY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved quote from ePlus Technology in the amount of \$19,332.38 for additions to the building management system from COSTARS contract.
- 2.4 APPROVE QUOTE FROM EPLUS TECHNOLOGY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved quote from ePlus Technology in the amount of \$52,559.04 for new Uninterruptable Power Source from COSTARS contract.
- 2.5 APPROVE JABG RECEIPT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Juvenile Accountability Block Grant receipt from Pennsylvania Commission on Crime and Delinquency in the amount of \$10,000.
- 2.6 APPROVE NOMINATION TO PEMA FOR LEPC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved nomination to PEMA of Darla Krotzer and Jessica Knittle for appointment to the LEPC.
- 2.7 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved TDA changes: Voter Services - change one clerk I position to full time assistant director of elections pay grade 6; Pre-Release - addition of one temporary full time resident supervisor.

Mr. Wheeland recessed the Commissioners' Meeting at 10:33 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was absent.
- 3.2 DPS - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Dominique M. Barto as part time replacement Training Telecommunicator I - Pay grade 5 - \$13.53/hour effective 5/6/13, not to exceed 1,000 hours annually.
- 3.3 DPS - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Jacob E. Winter as full time replacement Telecommunicator I - Pay grade 5 - \$14.55/hour effective 5/12/13.
- 3.4 PCD - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Salvatore R. Vitko as full time

replacement Zoning/Subdivision Officer - Pay grade 6 - \$30,910.44/annually effective 5/6/13.

3.5 RMS - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Sara B. Morrison as part time replacement Custodial Worker - Pay grade 1 - \$9.64/hour effective 4/29/13, not to exceed 1,000 hours annually.

3.6 PRISON - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Wade M. Reese as full time replacement Correctional Officer Relief - COI - \$14.35/hour effective 5/5/13.

3.7 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:35 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:35 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Bill Kelly introduced Lycoming County Area Television (LCAT), and a brief presentation was shown by Todd Bartley of PSP. Jason Fink commented about the use of Channel 75 for tourism promotion. John Eck of Old Lycoming Township, and the president of the LCAT Board spoke about the channel. Sheriff Lusk made comments about possible uses for the channel.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, April 30, 2013.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:36 a.m.